

## MINUTES OF WATERWAYS MANAGEMENT COMMITTEE MEETING

APRIL 27, 2004

REVISED

A meeting of the Waterways Committee was duly called and held on Tuesday, April 27, 2004 at 7:00 p.m. The meeting was called to order by the Vice-Chairman, Gerry Hickey. The following people were present: Mr. Hickey, Robert Metcalf, Robert Szala, Norman Peloquin, and Dr. Arthur Burke. Absent were Mr. Warren Hathaway and Peter Hill.

Mr. Hickey reviewed the agenda for the evening. First, review minutes. Second, the new Harbormaster will join them. Mr. Waine of Salters Point was present to discuss the Salters' Point issues. Next, discussion of the fines for late registrations. Then, status of the Stickers. Old Business and New Business.

Mr. Hickey reviewed the minutes of the meeting held on April 06, 2004, Executive Session of April 06, 2004 and the revised minutes of March 31, 2004. Dr. Burke moved to accept the minutes of the April 06, 2004 meeting. Mr. Metcalf seconded. So Voted. Mr. Szala moved to accept the revised minutes of March 31, 2004. Dr. Burke seconded. So Voted. Mr. Szala next moved to accept the minutes of the April 06, 2004 Executive Session. Mr. Metcalf seconded. So Voted.

Mr. Hickey introduced the new Harbormaster, Mr. Steven Melo. Mr. Melo stated he was sworn in two weeks ago, due to the Acting Harbormaster taking leave. He spent the majority of last week organizing the office and doing data entry. He has brought back Stephanie Saikali Assistant Harbormaster last year to help him. He said the stickers are identified up to Number 600 and others are entered with a code, showing there is action needed on them. He said he would like to use the Town Hall postage machine to mail them out. Mr. Metcalf asked if the owner puts the orange tag on the stickers. Mr. Melo said he would like the WMC input, the orange tags do not fit the sticker size, and they have to be fitted. Mr. Melo suggested it could be placed on the chain. Mr. Metcalf said not everyone has a float. Mr. Metcalf suggested maybe a plastic tag.

Mr. Melo said there are three separate pieces: Mooring sticker, sticker, and orange tag. They are all numbered. Mr. Szala said that Mr. Melo should handle this the way he thinks would work best, allowing him to monitor the boats in the harbor. Mr. Hickey suggested bringing the pieces into the next meeting to allow the WMC to see them.

Mr. Melo said he would like to send a letter with the information to all the residents. Dr. Burke suggested also introducing the Waterways Staff to the people.

Mr. Waine, Salters Point. Mr. Waine was present to solve the issues at Salters Point. Mr. Hickey said that the issues include: Families that share a house and each have a boat-this was approved as long the boat is registered and has a sticker; Issue of owning a house, no boat, but renting the house with the mooring-this could be solved by providing a means that the Salters Point Yacht Club could make boats available to visitors. Mr. Waine said he could not find a commercial company interested in renting boats out to visitors. Mr. Waine feels this is the biggest issue remaining. Mr. Hickey said one of the policies of the WMC is no boat-no mooring, unless they are commercial. Another issue is families with more than one boat; extra moorings for rental by the association-question is how many moorings they have; does the WMC have information on all the moorings out there-are they tied into the system; Owners who have quests traveling with boats.

Dr. Burke suggested that the solution is a commercial set-up – maybe Salters Association acting as an agent for a Commercial company such as Concordia. Mr. Waine said they are interested in some solution to their problem. Mr. Metcalf said that could be a solution.

Ms. Hill of Concordia said that they own some moorings at Nonquitt. She said that Concordia would like to do more work out there, and they would be interested in some type of agreement. They could rent them to the Association, and the association would act as an agent on a day-to-day basis. Mr. Hickey said that other companies might be interested in it, it could go out to bid. Mr. Waine said that it would work for them if Concordia would rent it to them and they would handle the moorings. Mr. Szala said he is glad to see the co-operation between the parties involved. Mr. Hickey said that they have to be consistent in handling these requests. Mr. Melo said that they could be turned over to a commercial entity and then Salters would lease them. The Harbormaster has to be informed of who is on the moorings. Mr. Waine only asked that for one-night stays, the harbormaster not have to be notified; Mr. Melo said a weekly update could be good. Mr. Hickey suggested that Mr. Melo check with Mr. Gagne on the WMC has approved. Mr. Hickey said that before anything can happen, they have to know what moorings are there, who owns them, etc.

Mr. Waine said that all moorings have been inspected within the last two years. He said there are some abandoned fisherman's gear out there. He said that Salters Point has two very large moorings, that are heavy enough to take any boat coming to Salters. He said there are three other moorings owned by individuals that do not have boats and they have offered the moorings to the association. They are the five moorings that are in question and they are all inspected. He has been holding the paperwork since Mr. Hathaway told him to wait and see what happens. He will give the paperwork to the Harbormaster. Mr. Hickey said that the inventory should be turned over to the Harbormaster. Mr. Szala suggested that this be turned over to the Harbormaster within the next two weeks, and the information turned over to the WMC. Mr. Waine said he gave a GPS plot to the Acting Harbormaster.

Dr. Burke made a motion that five Salters Point Association moorings be managed by an in-town mooring company with Salters Point as their agent as long as all information is updated with the Harbormaster. Mr. Szala said that it should state "owned and managed by the mooring company". Mr. Szala seconded. So Voted.

Mr. Szala made a motion that all records are up to date and fees paid with the Harbormaster. Mr. Peloquin seconded. So Voted.

Mr. Metcalf asked if this would solve all the mooring problems. Mr. Waine said that it should, only two moorings remain in question and he will solve them with the owner and Harbormaster.

Next issue of a house with mooring and no boat. Mr. Hickey said that they no longer have the mooring. The gear could be sold. Families with more than one boat and need more moorings, have to go on a waiting list and pay all the necessary fees. Anyone on a mooring for more than fourteen days need a waterways usage sticker. If someone owns a boat on a mooring, if they leave and want to let someone else use it, they have to notify the Harbormaster.

Mr. Waine thanked the WMC for their help. Mr. Szala noted that the co-operation between all parties was good.

Dr. Burke made a motion that a letter be sent to all commercial mooring companies to see if they would be interested. The letter should state that the WMC is authorizing 5 new commercial moorings. Mr. Waine suggested Salters doing the letter. Dr. Burke feels that it should go through the Harbormasters Office. Seconded. So Voted.

Fine for Late Registrations. Mr. Melo handed out letters to the WMC from residents stating they were not notified of the late fee. Mr. Bill Dingwell, Cottage St., said that he has 4 mooring registrations, and since they are late that is **\$200.00**, he said that there was no mention of a late fee on the form. Also, Ms. Melissa Ellis, Esq., questioned not notifying them of the late fee. She

said that there was no mention of a late fee. Mr. Melo said that he also had some phone calls protesting the late fees. Mr. Melo said some are paying the registration fee but not the late fee. He said that the registration fee does not mention a late fee. Mr. Melo said that the way the WMC voted it was that between April 1 and May 1, they could keep the mooring but pay a late fee. Mr. Szala said that it was changed at Town Meeting.

Mr. Melo said that the WMC has to decide. A lot of the people on the water are not Town Residents and didn't see Town Meeting. Dr. Burke feels that a little leniency could help in this matter. Dr. Burke made a motion to **rescind** the issue of late fees and if it has been paid, reimburse the person. Mr. Peloquin seconded. So Moved.

Mr. Hickey asked Mr. Melo to give the WMC an update on the situation at the next meeting.

**Old Business.** None

**New Business.** Mr. Szala asked for an update on the Harbormaster Assistants. Mr. Melo said that he should like a job description for the assistants. Mr. Melo said that an Assistant Harbormaster has to be hired under the same job description and then the Harbormaster will delegate the jobs that they do. Mr. Hickey said to include all the qualities he is looking for in the job description. Mr. Szala moved to have the WMC review the Assistant Harbormaster job description. Mr. Peloquin seconded. So Voted.

Mr. Metcalf said that he would like an update on the Waterways budget for the next meeting. Mr. Melo said that he is going for a grant and he would have the information at the next meeting.

The next meeting of the Waterways Commission is set for Tuesday, May 04, 2004 at 7:00 p.m.

It was moved to adjourn the meeting at 7:00 p.m. Seconded. So Voted.

Respectfully submitted,

Diane L. Vieira